



Care Leavers Policy Statement

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Care Leavers' Bursary Policy Statement

Apprentice Team Ltd are committed to ensure learners who are care leavers have access to any available support or financial bursaries to assist with their development and overall progression. This document policy statement is a summary of the eligibility conditions for the care leavers' bursary (currently available) for apprentices. The apprenticeship care leavers' bursary is a payment for an eligible apprentice who is a care leaver, to help remove barriers to accessing the apprenticeship.

Payment of the Bursary

The bursary is paid by the Department for Education (DfE) to an apprenticeship training provider, where the apprentice remains on the apprenticeship for at least 60 days. The provider passes it on to the apprentice in a single payment within 30 days of receiving it, unless Department for Education (DfE) provide confirmation in writing that a longer period is acceptable.

For the Care Leaver: The care leavers' bursary is £3,000 divided into three instalments in the first year of the apprenticeship. This can only be claimed once per individual care leaver.

For the Employer: The employer's support payment is £1,000, payable once per individual care leaver.

Eligible Apprentices

For an apprentice to be eligible for the care leavers' bursary, they must be either:

- an eligible child – a young person who is 16 or 17 and who has been looked after by a UK local authority or health and social care trust for at least a period of 13 weeks since the age of 14 and who is still looked after
- a relevant child – a young person who is 16 or 17 who has left care within the UK after their 16th birthday and before leaving care was an eligible child
- a former relevant child – a young person who is aged between 18 and 21 (up to their 25th birthday if they are in education or training) who, before turning 18, was either an eligible or a relevant child

They must have begun their apprenticeship on or after 1 August 2018, and must not have received the care leavers' bursary before.

Where Apprentice Team Ltd are informed of any of the above, the Audit and Compliance Director will process the necessary paperwork to ensure the payment is claimed and once the payment is received, the payment made accordingly with the stated time frames as dictated by the Department for Education (DfE).

For further information about the bursary, please contact **Business Development Manager - info@apprenticeteam.co.uk**